



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

G L CHOUDHURY COLLEGE

G. L. CHOUDHURY COLLEGE BARPETA ROAD, ASSAM

781315

www.glcc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

- G. L. Choudhury College is a co-educational Degree (UG) College of Arts and Science, affiliated to Gauhati University which is situated at the heart of the small commercial town, Barpeta Road, Assam which is located at the Northern part of the District Barpeta and one KM away from 27 NH that connects Guwahati and the District head quarter
- G. L. Choudhury College was established on 16th March, 1990 with the help of a generous donation of rupees 10 lakhs made by Late Mohan Lal Choudhury, a freedom fighter in the name of his elder brother Late Ganesh Lal Choudhury, who was also a freedom fighter.
- The College is recognized under Section 2 (f) & 12 (B) of the UGC Act 1956 on 24th May 2012 and it is provincialized in the year 2014 by the Government of Assam with effect from 1st January 2013
- The college has introduced Science Stream for UG Programmes (B.Sc.) of CBCS system from the Academic Year 2021-22
- Along with UG Programmes, the college has been providing Higher Secondary Programme (10+2) for Arts under Assam Higher Secondary Education Council(AHSEC)
- Besides the college has study Centre for open learning such as GUCDOE (Previously IDOL), GU and KKHSOU to provide UG and PG courses like Assamese, English, Political Science, Education and Economics.
- The College has a central Library which has been named after the Donor member of the College i.e. Mohan Lal Choudhury Library having 16500 Nos of books which has been operated by SOUL 3.0 along with a Digital Library (<http://glccollege.digitallibrary.co.in/>)

- The College has two Nos of Girls Hostels having a capacity of 52(30+22) Nos of boarders , there is an Indoor Stadium, A Guest House, Students' Day Home, A health Care Centre, A Canteen, A smart class room cum Seminar Hall, Separate office for 48 Assam Naval Unit NCC , 60 Assam Girls BN NCC, NSS, A Skill Development Centre and A spacious Playground for outdoor Games
- The college campus is Tobacco, Plastic free Zone and Green Campus.

Vision

VISION:

To provide quality education amongst the aspirants of Higher Education irrespective of Gender, caste, creed and religion.

- G. L. Choudhury College has a vision to be an ideal higher educational Institution to disseminate and to share all kinds of modern or contemporary Education.
- From the very inception, the institution has been trying to provide a quality education amongst the students and to bring out quality graduate in spite of having different challenges.
- G L Choudhury College has been always trying to produce proper Human Resource by giving all round education for nation building, life and livelihood and to provide quality Higher Education to cope with the rapid change of time and civilization as well as to produce real and efficient Human Resource from the greater Barpeta Road and its nearest places in particular and the students from all the parts of the country as a whole.
- Keeping in view the obligations, bindings and responsibilities of Citizen, the institution has a vision to provide education to motivate its students for different activities of Nation building.
- Besides, the college has a vision to become one of the ideal Centres of Higher Education amongst all the HEIs of Assam

Mission

MISSION

- To provide quality Education accordingly the prepared Curriculum and syllabus of its affiliating University i.e. Gauhati University
- To provide an ideal atmosphere of quality teaching-learning as required and demand of the time
- To provide education to the students being a catalyst institution in the sphere of open Learning
- To introduce short term 'life and livelihood' friendly academic programmes
- To provide an ideal and healthy atmosphere for examination and evaluation
- To encourage innovations and innovative programmes, the college will provide an atmosphere accordingly.

- To be the part of social upliftment of its peripheral locality by which the Institution intends to the part of Nation Building mission of the Government.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- G. L. Choudhury College has been running two streams i.e. Humanities and Science with academic flexibility for the benefit of the students stakeholder at the same it has been catering the needs of students from weaker sections and minority community from rural areas.
- Sufficient infrastructure for the students and faculties
- Being adjacent to the national highway and main track of railways, the college is well connected with Road ways and Railways
- Sufficient land area for further up gradation and expansion of Academic and Infrastructure of the institution.
- There is a Strong Management Committee(GB) for Monitoring over all aspects of the College
- Availability of NCC and NSS units.
- The College is having a Ragging Free environment
- The college has an Eco- friendly campus which is also Tobacco Free, Plastic free, Green Campus
- The college has competent and committed faculties who have cordial relationship with all the stake holders
- The College has an efficient staff of officials which is strength of the college to run the Administration properly.
- Admission of good numbers of students to this institution strengthens the college fund which is used for further development of the College
- The College has a well-established social connectivity and has a linkage with different institutions all over the state, Agencies for Academic upliftment and progress.
- Healthy and disciplined examination and evaluation system in the college.
- The college has been following online Admission, Registration, Examination Form fill up, Financial transactions to cope with the E- Governance
- The College has been participating in NIRF and AISHE along with different programmes of Government
- The college has been providing UG and PG programmes under open learning mode through GUCDOE (Previously IDOL), GU and KKHSOU on Assamese, English, Political Science, Education and Economics.

Institutional Weakness

- The college has been running of the 10+2 stage of education as per the direction of the state government for which sometimes classes are effected particularly during HS Examinations
- Non availability of own transport facility.
- Limited sources of revenue generation.
- Limited residential facilities for the teaching and non-teaching staff.
- Absence of regular P G Programmes in Arts and Science.
- Disadvantaged social and economic background of the students.

Institutional Opportunity

- Scope for introducing Commerce Education, more Job oriented courses, and introducing coaching for competitive Exams and more soft skills.
- More scope of the faculties to explore more research projects from different Govt. and Non-Govt. funding agencies
- Scope for initiating income generated activities in the campus due to the sufficiently large area of the campus
- Scope for opening PG Classes in all departments due to high enrolment and demand from the students.
- Scope for rural and urban entrepreneurship development depending on local resources.
- The good public perception and image of the college which can contribute to the growing interactions between the institution and the industry/corporate sector/ business firms/ social organization.

Institutional Challenge

- Campus placement of the students.
- Guiding and preparing the financially weaker students for state level and National level competitive examinations
- Growing tendency of the students to go to large cities for higher studies
- Growing tendency of the students who can bear the fees of their preferred other private or Govt. educational institutions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

G. L. Choudhury College has been following the prescribed curriculum of its affiliating university i.e. Gauhati University right from the beginning and till the Academic session 2018-19 UG Arts semester system was continued and from the Academic session 2019-20 UG, CBCS for both Arts and Science started . Of course the college authority undertakes some steps to implement and develop the prescribed curricular as follows:

- At the beginning of the session the college authority forms a prospectus committee to prepare a prospectus showing academic calendar, working days, internal examinations, curricular activities, other extension related activities and the like on the basis of Academic Calendar of Gauhati University for a concerned Academic Year and details of Academic Calendar has been published in the College prospectus
- In the beginning of every academic session, the academic council organizes an orientation programme for the newly admitted students of U G level to make them aware about the prescribed curriculum and the system of the CBCS semester.
- On the basis of the prescribed syllabus of the university the departmental head allocates all units and papers etc. among the faculty members for the upcoming semesters and accordingly the faculty

members prepare a “teaching plan” to cover up all the prescribe units and sub units for the same.

For the effective implementation of the curriculum in a particular Academic Year the Class Routine Committee prepare a Master Routine and it has been distributed to the Departmental Heads and the heads distributes the different units amongst the other faculty members in the departmental meetings and prepare the departmental Class routine accordingly

Records of attendance of the students have been maintained in the Class Attendance Register book.

For each and every semester one sessional examination is conducted by the Examination board of the College as per the Academic calendar and the final and the annual examinations have been conducted by the Examination Board of the College as per GU Examination schedule.

Total no 26 Nos of self-financed Add on Certificate courses have been offered by the institution from 2018 to till date

Teaching-learning and Evaluation

G. L. Choudhury College has a strength of 42 nos of Regular Qualified faculties and 7 nos of full time contractual faculties to perform the act of pedagogy and all other academic activities of the institution smoothly. Amongst them we have 32 years of maximum and 3 year minimum experienced, dedicated faculty members for the overall development of the students and most of them are acquainted with the knowledge of ICT and different TLM (Teaching- Learning Materials) for the fruitful teaching in the class or outside the classroom. The Students Teachers Ratio in the latest completed Academic Session 2022-23 is 29:1.

To acquaint with the knowledge of the prescribed curriculum of the UG programmes and related practical fields, besides attending regular classes, the students participate in different participatory learning programmes, field trips, Educational Tours, co-curricular activities, Extension Activities, Experiential learning etc.

To enhance the quality of education a number of students centric programmes have been organised like Group discussions, mock parliament, guest lecture programme etc.

To build a satisfactory confidence level of the students and to know about the confusions on different issues of their syllabus and different subjects, effective mentoring system is also there.

G. L. Choudhury College has a transparent examination system of the which has been conducted by an Examination Board. Besides for continuous evaluation through class tests,

group discussions, quiz, extempore speech etc. are conducted.

To make teaching learning process much effective, faculties take some remedial classes for the Weaker students. Besides, the fast learners are instructed and the slow learners differently so that they can improve their performance in the successive examinations.

As per the system of CBCS, in the midst of every semester, sessional Examinations are conducted by the Examination board of the college as per the Academic Calendar of the College and the students are evaluated accordingly and marks of the sessional examination have been sent to the affiliating University which is added with the semester end Examination or in the final Examination. From the Academic session 2018-19 to 2022-23 average pass percentage for UG programmes is 81%

Research, Innovations and Extension

For intellectual and general development of the students from various communities of the society, attempts have been made through conducting different academic programmes and different co-curricular and extension activities. Such activities are organised for the wellbeing of the students' communities of the Institution for the all-round development keeping in view the changing pace of education and changing need of life and livelihood. In this regard, the college has introduced some certificate course like Cane and Bamboo Craft, Art and Craft, Vermicomposting,

During the tenure of 2018-19 to 2022-23 total Five Faculty members have completed their Ph. D Degree and out of them one Dr. Jyoti Prasad Biswas from the Department of Chemistry has a **Patent** under *Intellectual Property India* entitled ***Pincer Ligand Palladium Catalyst For C-H- Activation***. Another Faculty member Dr. Kaustav Kalyan Sharma from the department of Zoology has a Patent under title ***Poly Herbal Formulation for the treatment of Dermatophytic Infections***.

G.L. Choudhury College has been organizing different workshop, National and State level Seminars conferences on different issues including Intellectual Property rights and so on which help a lot to the faculty members. During the period from 2018-19 to 2022-23 total no of 11 nos (that included FDP, Workshop, National Seminar, State level Seminar, Webinar) programmes were organised. Besides the faculty members are given platform to write their research papers in a bi-annual Research Journal Called *VISION* published by Research and Publication Cell of IQAC, G. L. Choudhury College. Another journal is *PRGYAN* which is published by the Women Cell of IQAC, G. L. Choudhury College. Besides there is an E book named *PERSPECTIVES* is published by an Editorial Board of the college. During 2018-19 to 2022-23 total 112 nos that include books, chapters, Papers etc. have been published by the faculty members. At the same time 49 Nos of research papers have been published in the UGC care listed Journals by some of the faculty members

Infrastructure and Learning Resources

At the time of establishment there is only one block consisting of one Hall and four Nos of Class rooms and an office in 1990, construction of which had been done by the generous donation of Rs 1000000 of the donor Mohan Lal Choudhury, a freedom fighter of Greater Barpeta Road who has donated the amount in the name of his elder brother Ganesh Lal Choudhury, a freedom fighter. The college has its own land covering 21619.21 m² (15 Bighas of Land) out of which presently 13476.05 m² is built up area. In the Built up area along with the Administrative block, there is a four Storied Academic Block consisting of Departmental Chambers, one Smart Class room cum conference hall, College Library, one Computer Laboratory, one psychological Laboratory and there is a two storied Science block consisting of four laboratories for the Science Stream which are completed mostly by MLA Funds, Public Donation, Alumni Contribution, Students and Staff contribution. In both of the two blocks there are 29 nos of Class rooms out of which five are ICT enabled Classrooms. There are two Nos of Girls Hostels, one Indoor stadium consisting of one Badminton Court, one table tennis court, different sports equipments including a Gymnasium. The College also provides outdoor games facility like football, Cricket, Basketball, Volley ball etc..

There is a Guest House; a students' Day Home, an office of the students Union and an office of the Alumni Association. The college has some other infrastructure like a College Canteen, a separate office building of 48 Assam NCC Naval Unit and 60 Assam Girls BN NCC, a skill development Centre, office of NSS, Two Cycle Stands for the students, one bike stand for the teaching and non-teaching Staff

The College has a central Library which has been named **Mohan Lal Choudhury Library** having 16500 Nos of books which has been operated by SOUL 3.0 along with a Digital Library (<http://glccollege.digitallibrary.co.in/>).

Besides Classroom teaching, G. L. Choudhury College has been initiating, Faculty Exchange programmes with some of the nearby colleges with whom the institution has Signed MoU

Student Support and Progression

From the Academic session 2020-21 State Government has provided free admission to all the admitted students for UG programmes till 2021-22 and from 2022-23 free admission has been Provided to the students whose income of the parents is less than Two lakhs and time to time Both Central and state Government have also been providing different scholarships to the students. Apart from these Government scholarship and aid to the students, the college itself has been giving some partial financial support to the students from poor financial background in case of exam form fill up and in the admissions.

Other than traditional programmes and keeping in view the employability for future the college has been introducing some certificate courses on skill development have been introduced.

Maintenance of both physical and mental aspects of the students and the teachers different types of sports and athletic games have been arranged purchasing different sports equipments and there is an well-equipped Gymnasium along with Indoor stadium wherein there is also a badminton Court as well as a table tennis court.

The Career counseling cell of the college has been putting information of different career after the completion of graduation and simultaneously it has also been putting information on the vacancy and different job offers by the Govt. and private sector.

The college has a well-equipped Library having 16000 text and Reference books which help the students from all the classes especially, students from the poor classes and there is a spacious reading room for the students during the college hours.

Since G. L. Choudhury College is a Degree college of Arts and Science, most of the passed out students from different programmes go for PG, B Ed, LLB and professional or skill oriented programmes as per records and these outgoing students have always been associated with the Registered Alumni Association of the College.

A number of cadets have brought laurel to the college through their individual as well as collective performances. Mention must be made that a Cadet named Amrit **Machahary** who participated in the **Republic Day Parade/2023**.

Governance, Leadership and Management

Usually the daily affairs of the college are looked after by the principal, the administrative head of the Institution. The Principal indeed works and plans for the over all development of the college and to meet the plans and the prospects of the Institution, he distributes some responsibilities to the Head of the Departments and to the different committees and cell associating all the teaching and non-teaching staff and even to some extent Students' Union of the college and Alumni are also have been involved for the decentralization of the governance of the college . Besides the administration of the college follows all the rules and regulations of its affiliating university, state Government's decisions and strategies on Admission procedure, on employment of the employees (Faculties/ officials) of the College.

Principal in consultation with staff members adopts a number of important decisions in accordance with academic activities of the year. But all the decisions adopted by the principal have to be endorsed by the Governing Body (G.B.). The Governing Body is the lone management authority of the college. It is a small unit composed of members nominated by Govt. of Assam, the affiliating university, guardian and the staff of the college. Plans and programmes prepared by the principal in consultation with staff members for an academic year are supervised by the Governing Body for its proper implementation. It plays the vital role in policy making and its implementation. Different policies adopted throughout the year are framed in accordance with the instructions from UGC, DHE and Gauhati University. Being, the DDO of the college, the Principal has been assigned to conduct all kinds of Audits and financial management.

Apart from its scheduled activities, the IQAC of the institution has been playing a strong role in the quality sustenance of the institution and it has been pointing out different drawbacks and have been forwarding its valuable suggestions for wiping out different shortcomings and loopholes of the institution for the greater interest of the people of the locality.

Institutional Values and Best Practices

Institutional Values and Best Practices

Gender equity is given the topmost priority in G. L. Choudhury College. Equal opportunity and facilities have been provided to the both boys and Girls students and they have been given equal opportunity to participate in the each and every programmes of the Institution.

The college has taken a good initiative to make the campus Clean and Green and it also has taken initiative to make the campus Plastic Free and Tobacco Free zone and it has conducted some quality audit on Environment Audit, Green Audit, Energy Audit, Academic Audit, and Gender Audit. Besides for the physically Challenged Students a few ramps have been constructed for the easy access.

The Institution has been arranging different Cultural programmes for the upliftment of community harmony amongst different races of the students' communities. Programmes have been arranged so as to display unity in diversity. The college consists of different races of students. Indeed it is the amalgamation of Assamese, Bengali, Bodo, Nepali, Hindi speaking students and it indicates about the diversity of culture as well. One can observe the cultural diversities especially in different cultural programmes.

The College has been organizing number of programmes to sensitise to the constitutional obligations, values, rights, duties and responsibilities of citizens. All the employees and the faculty members are sensitive to their duties assigned by the college administration, state and Central Govt. and they have been participating in the different programmes like General Election of both state and central Gov., NRC updation, Gunotsav Census etc. and heartily obey all kinds of directives of both the central and the state Government and follows all the guidelines of the code of conduct of the college administration which is also compulsory to be followed by the students in the college campus.

To increase the intellectual exercise amongst the students, all the departments have a common platform of writing department wise to display the creativity of the students providing wall magazine in front of the Departmental Classrooms. Besides, another two institutional best practices are:

- Transparent Admission Policy
- Transparent Examination System

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	G L CHOUDHURY COLLEGE
Address	G. L. Choudhury College Barpeta Road, Assam
City	Barpeta Road
State	Assam
Pin	781315
Website	www.glcc.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Jaya Biswas Kunda	03666-260584	9706081911	-	iqac.glcc@gmail.com
IQAC / CIQA coordinator	Kalyan Chandra Talukdar	-	9435123642	-	kalyanchtalukdar2012@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	24-05-2012	View Document
12B of UGC	24-05-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	G. L. Choudhury College Barpeta Road, Assam	Semi-urban	5.34	13476.05

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Anthropology,Anthropology	36	HS Passed	English,Assamese,English + Assamese	20	20
UG	BA,Assamese,Assamese	36	HS Passed	Assamese	52	52
UG	BA,Bodo,Bodo	36	HS Passed	Bodo	41	41
UG	BA,Economics,Economics	36	HS Passed	English + Assamese	6	6
UG	BA,Education,Education	36	HS Passed	English + Assamese	63	63
UG	BA,English,English	36	HS Passed	English	36	36
UG	BA,Hindi,Hindi	36	HS Passed	Hindi	8	8
UG	BA,History,History	36	HS Passed	English + Assamese	14	14
UG	BA,Philosophy,Philosophy	36	HS Passed	English + Assamese	49	49
UG	BA,Political Science,Political Science	36	HS Passed	English + Assamese	62	62
UG	BSc,Botany,Botany	36	HS Passed	English + Assamese	21	21
UG	BSc,Chemistry,Chemistry	36	HS Passed	English + Assamese	24	24
UG	BSc,Mathematics,Mathematics	36	HS Passed	English + Assamese	4	4
UG	BSc,Physics,Physics	36	HS Passed	English + Assamese	23	23

UG	BSc,Zoology ,Zoology	36	HS Passed	English + Assamese	40	40
UG	BA,Arts,General	36	HS Passed	English + Assamese	239	239
UG	BSc,Science, General	36	HS Passed	English + Assamese	9	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				43			
Recruited	0	0	0	0	0	0	0	0	27	15	0	42
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	3	5	0	8
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						15
Recruited	11		0		0	11
Yet to Recruit						4
Sanctioned by the Management/Society or Other Authorized Bodies						10
Recruited	7		3		0	10
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	7	0	15
M.Phil.	0	0	0	0	0	0	6	2	0	8
PG	0	0	0	0	0	0	27	15	0	42
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	5	0	8
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	278	0	0	0	278
	Female	433	0	0	0	433
	Others	0	0	0	0	0
Certificate / Awareness	Male	626	0	0	0	626
	Female	950	0	0	0	950
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	20	17	20	34	
	Female	37	20	27	38	
	Others	0	0	0	0	
ST	Male	45	25	18	14	
	Female	54	51	32	21	
	Others	0	0	0	0	
OBC	Male	34	22	22	27	
	Female	46	47	35	42	
	Others	0	0	0	0	
General	Male	112	104	72	69	
	Female	166	194	122	109	
	Others	0	0	0	0	
Others	Male	1	0	0	0	
	Female	0	0	0	3	
	Others	0	0	0	0	
Total		515	480	348	357	

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Since the college is affiliated to the Gauhati University, it has to abide by the instructions of the university authority, as the university has started Four Years UG programme from the academic year 2023-24 under NEP 2020, the college introduces the same Programme in the UG Level and as the part of its curriculum, the students of UG First Semester in the Arts stream are given the freedom to choose any one subject as a multidisciplinary or interdisciplinary subject of three credits from the list of subjects circulated by the university and each and every student continues to study the particular multidisciplinary subject chosen in the first semester in successive two semesters. Like the students of Arts, the students of first Semester UG Science stream also need to choose any one of the following subjects as their multidisciplinary/interdisciplinary subjects. Likewise in the Arts stream, BSc students need to study the specific multidisciplinary subject as directed by the Gauhati University. To conduct the classes for these multidisciplinary subjects, the college has adequate faculty members and required facilities.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Since the college has started Four years UG programme as per the instructions of its affiliating University (Gauhati University) the college authority and the academic council has already informed in its orientation programme, about the system of Academic Bank of Credits (ABC) of NEP which will provide an advantage to the students for multiple entry and exit in their future career.</p>
<p>3. Skill development:</p>	<p>The college has been running Skill Developmental short term certificate Courses on Cane and Bamboo, Art and Craft, Cutting and sewing for last eight years. At the same time from Academic session 2021-22 another three short term certificate courses like Vermicomposting, Bio flock technology and Mushroom culture have been introduced in the college. Besides, the students of FY UG programme under NEP, compulsorily have to study one SEC(Skill Enhancement Course) having three credits in the First, Second and third semester and the syllabus of the same has been provided by Gauhati University. In this regard without any obstacle, the course has been conducted by the college and sufficient infrastructure is available for conducting</p>

	prescribed courses on SEC under NEP in the college campus.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	G. L. Choudhury College has departments of Assamese, Bengali, Bodo and Hindi which have several courses of study that incorporate the Indian knowledge system. These courses are taught in Indian languages. Moreover, there are other departments like Philosophy, History, Economics, Political Science and English which also deal Indian knowledge system. These departments deal with the Indian Knowledge system through the prescribed syllabus of its affiliating University i.e. Gauhati University. Besides, the departments have already introduced some subject related Add on Certificate course on the related issue. The college has adequate facilities to provide teaching learning of the said courses by using ICT tools through both online and offline.
5. Focus on Outcome based education (OBE):	Along with the prescribed UG traditional courses of Gauhati University which are taught in the college, the authority has introduced some certificate courses like Cutting and Sewing, Cane and Bamboo Craft, Art and Craft, Embroidery, Make-up, Yoga and so on. Besides, the college is incorporating all the instructions of its Affiliating University regarding the implementation of outcome based courses/ education.
6. Distance education/online education:	The college has provided distance Education for PG programmes on English, Assamese, Political Science, Education and Economics. It has a study centre of Krishna Kanta Handique state open University (KKHSOU) and has another study centre under GU i.e. GUCDOE (Previously IDOL). Besides, the college is planning to provide different academic programmes through online mode which have been even done during the lockdown period. In this regard the college has created supportive infrastructure like seminar hall with sophisticated electronic equipments like Interactive Display Panel, Wi-fi etc.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	• Yes, the Electoral Literacy Club (ELC) was set up on 21st January 2021
2. Whether students' co-ordinator and co-ordinating	• The ELC was formed with the following designated

<p>faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>members. Nodal Officer, 1) Md. Ramjan Ali - Assistant Professor, Co-ordinating Faculty members 1) Md. Miran Hussain Choudhury- Assistant Professor 2) Gias Uddin Ahmed - Assistant Professor 3) Nripen Das, Assistant Professor 3) Madan Mohan Brahma, Assistant Professor Student Co-ordinators: 1) President, Students' Union 2) Secretary, Students' Union All members of ELC are functional and they are representative in character</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<ul style="list-style-type: none"> • The ELC of the college has organised awareness programme on Sajag Voters and new voters of the students community of the college and in the meeting it has been tried to promote the role of the new voters in Democracy by casting their ethical votes
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<ul style="list-style-type: none"> • A programme is held in the college campus on Voters Awareness Campaign by the NCC unit and ELC in Association Nehru Yuva Kendra, Barpeta Road on 23 rd February 2024
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<ul style="list-style-type: none"> • Necessary Information related to voters' Registration or to enroll the students of 18 years or above in the voter's list, the enrollment procedure have been published in the college notice board and it has been even circulated in the classroom by the ELC. The ELC of the college directly help the students who come forward to get entered their names in the voters' list for the first time.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1381	1225	1015	878	932

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 44

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	42	34	22	22

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
47.32522	41.17069	65.03612	33.21595	43.42239

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

G.L. Choudhury College has been following the prescribed curriculum of UG Programmes of its affiliating Gauhati University. The college has implemented effectively the **CBCS** system for UG programmes from the year 2019 and has been following all kinds of instructions regarding the implementation and effective delivery of the curriculum. The College has formulated a well- structured system for effective and the tactics adopted in the process of implementation and curriculum delivery are as follows:

- At the beginning of the session the college authority Prepares an **Academic Calendar** of the college (**Annual Academic Plan**) showing working days, internal examinations, curricular activities, other extension related activities and the like; in association with the **Academic Council** of the college which has been also included in the Prospectus for the circulation amongst the students and at the same time it has been uploaded in the College Website for wide circulation and for easy access to the students
- Soon after the Admission procedure of the BA/ BSc First year and before the commencement of the regular Classes the academic council organizes an **Orientation Programme** for the newly admitted students of BA/ BSc First year to make them aware about the prescribed curriculum of Gauhati University and the system of the CBCS semester.
- Entrusting the responsibility to a Senior Faculty Member as its Convener, the College authority has formed a Routine Committee to design the master routine of the college keeping in view the curricular weightage. After the preparation of the master routine, the copy of the same has been distributed in different Departments
- Thereafter, in the Departmental meet the HoDs of respective departments have prepared a

departmental routine out of the Master Routine and distributed the Units and papers amongst the other departmental faculty members, fixing time limits so that all the syllabus could have been completed in due course of time .

- On the basis of the prescribed syllabus of the university the departmental head allocates all units and papers etc. among the faculty members for the upcoming semesters and accordingly the faculty members prepare a “ teaching plan” to cover up all the prescribed units and sub units for the same.
- As per the guidelines of semester system in the midst of each and every semester, the college conducts centralized internal assessment test.
- For the effective students centric learning *Faculty Exchange Programmes* with nearby colleges and Extension and experiential learning Programmes are encouraged in the college to facilitate the student’s learning experience
- Continuous Internal Evaluation (CIE) system is an integral part of the evaluation process adopted by the college. Besides conducting sessional examinations and assignments, all departments organize various academic activities class tests, remedial classes for the weaker students, field trips, project works etc. Home assignments given to the students are other tools to monitor the progress of learning of the students in the respective departments.
- Feedback on curriculum prescribed by the Gauhati University and its implementation have been conducted regarding the curriculum from the students and the teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM,

NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 26

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 29.81

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
611	194	0	225	589

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

G. L. Choudhury College was established with the vision of inculcating harmony and brotherhood among different sections of society through education providing traditional programmes of its affiliating university and trying to introduce some value-based education fit for the livelihood of the students in future. And by doing so, the college makes an effort to uplift the students socially in order to keep pace with the changing world. Keeping in view the vision of the college, it concentrates on elevating the curriculum prescribed by the affiliating university by assimilating the virtues like Professional Ethics, Gender, Human Values, Environment and Sustainability.

Gender Sensitivity

In conformity with the vision of the college, all the policies of the college are gender sensitive. Gender neutrality is the very essence, the way the college plans and executes.

- On the issue of Gender sensitivity the college authority and administration observe whether there is any discrimination when providing facilities to the students both the boys and Girls
- There are no gender wise specific rules for sitting of the students in the class room. Both the boys and girls can sit as per their choice.
- There is no gender wise bars for entry in the students day home
- International Women's Day has been celebrated by the women Cell of the college to felicitate some women of repute who are the source of inspiration to the students especially to nthe girls students
- Admission is purely based on merit without any Gender biasness.
- Arrangement of awareness programmes for women hygiene in the college and its adopted village

Human values and professional ethics

G. L. Choudhury College instills human values and professional as follows:

- The college celebrates some important National days like Independence Day, Republic Day, Gandhi Jayanti, Netaji's Birth Day, Birth day of Lachit Borphukan known as Lachit Divas are celebrated with a view to teach the spirit of nationality, brotherhood, Patriotism and unity

amongst all the stakeholders especially the students and the faculty along with the other officials of the institution.

- The college organises awareness programmes on viral diseases, Skin Diseases etc. along with blood donation camps that makes students to understand human values.
- The IQAC organises Bhogali Mela in the college campus with a view to teach professional values among the students with the slogan '*Earn while you learn*'
- The Code of conduct committee ,Career Counseling Cell, Energy savings committee arrange awareness programmes on the behavioural codes of the students in the campus and talks for imparting the virtues of human values and professional ethics

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 41.93

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 579

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 100

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
580	597	480	348	357

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
580	597	480	348	357

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
193	260	182	154	176

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
193	260	182	154	176

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

<p>2.2.1</p> <p>Student – Full time Teacher Ratio (Data for the latest completed academic year)</p> <p>Response: 32.88</p>

2.3 Teaching- Learning Process

<p>2.3.1</p> <p>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process</p>

Response:

G. L. Choudhury College has been employing student centric method of teaching –learning that provides a student’s friendly teaching- learning environment because it feels that the teaching -learning would be effective and successful if the institute can provide an ideal atmosphere of learning, problem solving environment and to meet their different academic queries that the students community of the institute demand

Experiential Learning:

- Since G.L Choudhury College has been following the curriculum recommended by its affiliating Gauhati University, the college is abided by all kinds of directives of the university. As for the check of experiential learning in due course of time or as per the course plan, different departments go for experiential learning through **field work** or some **project works**. Almost twenty courses taught in the college have some project work or field trips .Students are bound to prepare **field visit reports** or **project reports** which should be submitted to the concerned department
- Different departments of the Science stream of the college arranges either field trips on the concerned courses or projects for experiential learning and visit laboratories of the nearby colleges with MoUs

Participative Learning:

G. L. Choudhury college always be responsible for giving opportunity to its students for participative learning and making them to involve in various activities-

- The college has given the students a provision to show their creativity through the departmental Wall Magazine . The concept of design and composition etc have been done by the students themselves collectively and to help them to learn collectively
- The college conducts the election of different portfolios of Students union every year which give the students some collective knowledge on the election and voting system
- On the occasions like college week and Freshers etc students are seen to arrange the events by themselves and different departments of students union arranges Science Model Competitions, Extempore speech Competitions, Poster Making Competitions, Drawing Competitions in which students’ active participation is seen.

Problem Solving:

All the students’ centric activities mentioned above, need to use problem-solving capacity of the students. In writing reports of their Field Visit, writing project reports the students need to use their problem solving quality and they know the way to find something new in their study.

Teachers use ICT- enabled tools:

- Virtual teaching learning took place during the Covid-19 pandemic. And during that time the faculty members and the students attended virtual classes through the means of Google Classroom, Google meet etc. and communications have done by opening class wise and department wise WhatsApp groups
- Most of the teachers use ICT in the classes for the effective teaching learning. The college has one digital classroom and four ICT enabled class rooms and has three nos of portable projectors for smooth conduction of ICT classes
- Besides E resources have been used to cope with the new trend of teaching- learning and faculty members being the members of N-list Inflibnet, collect different teaching resources ..

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 98.78

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
43	43	34	22	22

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 52.47

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	17	17

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As per the guidelines of Gauhati University, G. L. Choudhury College follows a transparent and systematic assessment system. The college conducts Sessional Examination for each semester as per the scheduled days mentioned in the Academic calendar of the college.

Transparent internal assessment:

As already mentioned above, tentative dates of commencement of the internal Examinations have

been displayed in the Academic calendar earlier and by that the students can get some idea regarding the sessional Examinations. Besides when the dates have been fixed by the Examination Board, it has been notified by the principal .At the same time, this notice is displayed with a due recommendation of the Head of the Examination Board, on the notice boards of the college and the same has been uploaded in the College Website.

Soon after the declaration of the schedules of the Sessional Examinations, the HoDs are notified to submit question papers for their departmental subject in order of papers within stipulated time period that has been fixed by the Examination Board. The HoDs notify the other faculty members to set papers on their concerned taught papers or to give questions for commonly taught papers. After the submission of the set question papers, the HoDs scrutinize and finalise the papers and submitted in the Examination Board. About the syllabus and question patterns of the sessional examination have been intimated in the classes of the concerned Department.

Examination and the Evaluation process have been conducted as per the guidelines of the affiliating university. Maintenance of the attendance of the Students, different types restrictions etc have been followed as per the guidelines of its affiliating university. After the evaluation is over, the students are shown their answer scripts in their classes so that they may aware of their mistakes. Hereafter, the HoDs uploads the marks in the university portal.

For the SEC (Skill Enhancement courses) each and every department offers some project work to the students which is evaluated department wise to assess their progress on the subject. Besides this, various departments arranges different programmes like Lecture programmes, home assignments, Departmental quiz competitions etc in order to assess the progress of the students on the concerned subject or the subject related knowledge

The grievance Redressal system is time-bound and efficient

G. L. Choudhury College has been following a transparent and time bound grievance Redressal system to meet the different complaints of the students regarding the internal/ Sessional Examination results. For any kind of complaint regarding their award of marks or any other complaints of their concerned subjects, first they are asked to solve in the departmental level, if the problem cannot be solved in the Departmental then the student is asked to approach the Examination board for solving the particular problem of the students. Regarding any kind of issues raised for the Semester End /final examination, the Principal forward the applications of the students to the University to solve the problem/issue of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

G. L. Choudhury College offers BA and BSc Programme under which courses of Arts stream and the students can study undergraduate courses in the subjects Assamese, English, Hindi, Bengali, Bodo, Economics, Education, History, Political Science, Philosophy and Anthropology and from the Year 2021, Science Stream has been started under which students can study courses like Physics, Chemistry, Mathematics, Botany and Zoology. Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by G. L. Choudhury College , Barpeta Road has been well displayed in the official Website of the College. It is worth mentioning, here that the POs and COs of the college have been specified by its affiliating university and are mentioned in the syllabus or Credit and Grading System Guidelines issued by the university.

In the process of teaching –learning, POs and COs play a vital role to fulfill the expected goals of the students out of which they can have the chance to sketch the future academic achievement by which they can assume to build up their future career. Therefore, it is a significant part of the Institution to put its POs and COs therein the Prospectus and website of the college so the Students, Guardians and any other person can easily get the idea of future out come by studying a particular programme or course. Besides regarding the POs and COs, hard documents are also kept by each and every Department along with which the faculty members of the college at the very beginning of the session, explain about the future outcome of the course which they choose for study under a particular Programme.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The evaluation of POs and COs in G. L. Choudhury College is a continuous and methodical process in which different stakeholders i.e. faculty members, students, and external experts involve. The process of evaluation of POs and COs, allows the institution to accumulate idea of the outcome or the effectiveness of the programmes or the courses introduced in the institution.

Evaluation of POs:

By Programme outcomes (POs), it is expected that our students to know and be proficient after completion of the particular programme of the college. Following procedure to attain POs, have been undertaken:

- Regarding the evaluation of POs both Direct and indirect assessment process are adopted. For Direct assessment students are being involved in the assignments, projects, and presentations when in the indirect assessment it has been included feedback from the Alumni and other stakeholders to measure the effectiveness and relevance programmes introduced in the college.
- Another process of evaluation of POs is data collected from the result of the final Examinations. Course wise, analysis of the marks of the students of a particular programme can help us to know how far we have succeeded in our expected effectiveness of teaching- learning and if it is not as per the required level we should fix target for expected level inr the forthcoming days.

Evaluation of COs:

For the evaluation of the Course Outcomes, G. L. Choudhury College follows the following processes:

- Various departments involve in the continuous assessment procedure in the whole time frame work of a course by organizing class tests, departmental quiz on particular course, giving assignments, project works to the students. By doing such activities , it is tried to keep the students on the right track of learning process of particular course.
- Semester end examination conducted by the University has given a scope to the institution especially to the different departments to know and to evaluate about the performance of the students.
- Students are usually encouraged to give feedback on the courses taught in the college through online which let the departments to know about course outcomes and the system help the Departments to work on the modifications on the pedagogy

Evidence of Attainment:

As for the evidence of the attainment of POs and COs following are some of the examples:

- All the departments keeps records of evaluation for the each programme and their concerned course every year where in the strengths and weaknesses of the students can be known.
- Out of the records of the mentors and from the departmental course file, an idea of achievements related POs and COs can be gathered
- Students' feedback on the course and the programme is taken every year which gives idea of achievements related POs and COs
- Similarly time to time Feedback is taken from the recently passed out students and the Alumni to know how well our programs help them in building their careers and whether they could apply their academic achievements and acquired skills in their professional and the present lives.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 81.33

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
273	138	153	153	154

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
325	186	187	175	198

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.21</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.11

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.11000	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

G. L. Choudhury College has been taking initiatives for the **creation and transfer of knowledge** by creating Cells for **Research and Publication**, for **Career Counseling** and along with the traditional programmes, some **subject related Add-on** certificate courses like *Good Citizenship*, *Programming in Mathematica*, *Translation in Practical Perspectives*, *Rural Entrepreneurship*, *Traditional food items of Bodos*, *Traditional Assamese food*, *Festivals and Markets of Barpeta Districts*, *Communication Skills*, *Gandhian Studies*, *Herbarium and Museum Techniques*, *Soil and water analysis*, *Recitation Learning*, *Spoken English*, *Physics Workshops*, *Introduction to Museum Study* have been introduced and some different skill and **Career Oriented Add-on** certificate courses like *Cutting and sewing*, *Cane and bamboo craft*, *Art and Craft*, *Vermicomposting*, *Bio-flock*, *Mushroom culture*, *Yoga*, *Embroidery and Makeup* have been going on.

G. L. Choudhury College has formed The **Research and Publication Cell under IQAC** which has been taking initiatives to **organise different seminars, publication of research papers** of the faculty members of the college and from the other college. It encourages teachers and students to undertake more research-oriented studies and encourages faculty members to publish more quality research Articles in UGC Care listed journals including Referred/Peer Reviewed having impact factor journal.

For *personality development, soft skill development*, **Career Counseling Cell under IQAC of G. L. Choudhury College, Barpeta Road**, has been taking initiative in arranging different *training programmes, workshops etc.* The cell invites resource persons for delivering talks on the future career of the students and for developing innovative ideas. Under CBCS system of UG programmes, the SEC (**Skill Enhancement Courses**), the students are given the opportunity to employ their gathered knowledge of classroom preparing the field report or Project Reports.

G. L. Choudhury College has been offering different subject related and career related **Add-on certificate courses** as mentioned above in order to give knowledge on areas other than traditional prescribed curriculum of its affiliating University

The Health care cell of the College has been organizing different **lecture programmes on Health issues i.e.skin Diseases, AIDS etc. along with Health Check-up and blood donation Camps and awareness programme related to blood donation.**

During the Covid period teaching learning had been done on the online mode through Google Classroom and others. Wi-Fi facilities are available in the Administrative block, Library and Academic Block of the college which has given an opportunity to use ICT conveniently in the classes which has also created an online teaching learning atmosphere. Besides there is a well-equipped **smart classroom cum seminar hall** with an interactive panel that has given both the students and the faculty members to share their knowledge in advanced mode

Different cells under IQAC and different departments have been organizing different lecture programmes, workshops etc. by inviting Guests speakers and Resource persons having expertise in their respective fields for the greater interest of both the students and the faculty members.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	3	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.11

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	15	12	2	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.59

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	31	4	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

In academic session 2018-19 following extension activities were conducted which are as follows;

- In the same year in collaboration with 48 Assam Naval Unit NCC of the College had organised and International Yoga Day on 21st June 2019.
- Another programme on Swacha Bharat Abhiyan had been organised by the College in association with NCC units of the college

In academic session 2019-20 following extension activities were conducted which are as follows:

- Sum total of 87 students of the college including the Cadets of 48 Assam Naval NCC unit had participated in Swacha Bharat Abhiyan at the G. L. Choudhury College campus

In academic session 2020-21 following extension activities were conducted which are as follows:

Due to the COVID-19 pandemic, the college could not undertake many programmes. Even though *The World Environment Day*, the *Independence day* were observed

In academic session 2021-22 following extension activities were conducted which are as follows:

Due to the continuation of COVID pandemic and lock down, the college could not undertake many programmes in the Academic Session 2021-22 also. Even though following are the extension activities conducted by the college during the Academic Session 2021-22

- Besides 48 Assam Navel, NCC, G. L. Choudhury College unit has participated in the Swacha Bharat Abhiyan at the college Campus on 4th June 2022
- The women Cell of IQAC, organised a health Awareness programme on Women Hygiene and Viral Diseases at the Adopted village of the college i.e. Dhupguri on 11th December 2021
- Mock Parliament was arranged by the Department of Political Science of the college on 4th February 2022
- Career counseling Cell organised training programme on Interview Skills, Relationship Building, Decision making on 26th April 2022

In academic session 2022-23 following extension activities were conducted which are as follows:

- Blood Donation Camp is organised by the Health Care Cell of the college on 27th February 2023
- World Environment Day 2023 is observed on 5th June 2023 and there has been organised *plantation programme* in the Adopted Village of the college i.e. Dhupguri, Kalbari ; An awareness programme is organised on *the beat plastic pollution* in the Adopted Village of the college i.e. Dhupguri, Kalbari;

- **A health awareness programme** was organised by the NCC with **INO and Surya Foundation under Ministry of AYUSH**
- **International Yoga Day** is Celebrated on 21st June 2023 in the college premises i.e. organised by IQAC, NCC and NSS unit of the college.

Outcomes:

Participation in different kinds of extension activities, students can come to know about their sense of responsibility, knowledge to work unitedly along with the significance of the programme in which they participated. Participation in the Extension activities let the students to know about the positive aspects of the facts as well as the negative aspects too by which they can evolve their inner qualities by themselves and also they can develop their livelihood skills and to live a better human life. Besides, participating in different extension activities, students get the advantage of developing their communication skills, leadership quality and so on

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

G.L. Choudhury College has received recognition and awards as follows:

- G. L. Choudhury College has received the title of **Champion Team** in District Level Football Tournament organised by District Election Office, Barpeta on 3rd January 2022.
- Amrit Mashahary a Cadet from 48 Assam Naval Unit NCC of G. L Choudhury College had participated in the Republic Day Parade in 26th January 2023
- 48 Assam Naval Unit NCC of G. L. Choudhury College, Barpeta Road has won the **Best College in Discipline** in the Annual Training Camp held in October 2021 at Old camp area, Narengi

Military Station, Guwahati

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 21

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	5	0	1	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

G. L. Choudhury college has adequate infrastructure and the physical facilities available in its campus premises which are ample to fulfill the needs of both the students and the teachers. It has Assam type building which is used as the administrative block consisting of the Chamber of the Principal, Office of the Principal adjacent to the chamber of the principal which is equipped with 5 Nos of computers and two Xerox machine cum printers and all the computers are connected by LAN and Wi-Fi enabled; there is staff common room adjacent to which there is the chamber of the Vice principal of the college. In the same building there is a hall and a Girls' common Room adjacent to which there is the office of the IQAC that is equipped with one Laptop, two computers and two printers. There is a Museum in the Department of Anthropology in the same administrative block equipped with one different practical apparatus.

For Teaching-learning:

In the Academic Block of the college, there is Mohan Lal Choudhury Central Library of the college and different departmental offices along with a Psychological Laboratory and a computer laboratory, one RCC Two storied Science block having four nos of Laboratories respectively of Physics, Chemistry, Biology and Zoology.

The College has Two Girls Hostels of the capacity of 52 Nos of Boarders, one out of the two is constructed with the **Aid of UGC 11th plan** and the other is constructed under the **Babu Jagjivan Ram Chhatrawas Yojana** along with a warden's Quarter

Out of the above mentioned infrastructure, 29 Nos of Classrooms including one ICT enabled Hall, one smart classroom cum seminar hall, four other ICT enabled class rooms, 7 Nos of laboratories are used for the purpose of Teaching learning process.

For ICT

Amongst the classrooms of the college, six Classrooms are ICT enabled out of which Five classrooms are provided with overhead projectors and one is having an Interactive panel. Besides the college has three mobile projectors which are used by different departments in their need. There is a Computer Laboratory.

Mohan Lal Choudhury Central Library of the college equipped with 12 computers out of which 9 Nos are used for the digital library and there is a spacious Reading room in the Central Library of the college has a spacious reading room with Carol type Desk.

For Cultural and sports activities

G. L. Choudhury College has given facilities to its students for the cultural activities. The college has provided different instruments for the cultural exercise e.g. Harmonium, Tabla, Nagara, Guiter, Triple, Dhulki, Dwala, Dhol, Pepa, Gagana, Taal, Khol, A Multi facility Music System.

To facilitate sports activities, the college has a spacious playground Volley ball court with a proper drainage system. The College has an Indoor Stadium measuring 678.97 m² for Indoor games like badminton, table tennis etc.

For Yoga:

The college has a Yoga Centre for practice of Yoga and Certificate course in Yoga

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 30.89

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
10.70220	13.55646	26.38667	8.49903	11.95318

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library Management System:

The College has a central Library which has been named **Mohan Lal Choudhury Library** having 16500 Nos of books which has been operated by SOUL 3.0 along with a Digital Library (<http://glccollege.digitallibrary.co.in/>). Besides students and faculty members are availing 6000+ numbers of Journals and 199500+ e- books through N- List, 600000 e books through National Digital Library (NDLI) The Library is equipped with the following facilities:

Name of ILMS software: SOUL 3.0, an Integrated Library Management System with a range of features including a Public Access Catalogue (OPAC) module.

Version: 3.0.3

Nature of automation (fully or partially): Partially

Year of Automation: 2015

The ILMS have all the modern modules needed for library management, library membership, membership login, issue item, return item, clearance certificate etc. OPAC facility is available in the ILMS and the users can search the books of their interest; one can know the availability status of a book. This helps readers to track books easily without wasting time. Data retrieval of all books is available subject-wise with title, accession number, ISBN, author and publisher name for ease of reference. Barcode technology is used for the circulation of books.

Digital wing: Access to online resources (remote access) via INFLIBNET N-LIST. E-resources including e-journals, e-books and databases are available via the NLIST subscription programme.

WEB OPAC: Remote accesses of the Online Public Access Catalogue (OPAC) are available via the Internet. Web OPAC is a simple and clear interface for users to perform searching books, journals and periodicals with the present status of the documents.

Digital Library: The Mohan Lal Choudhury Central Library has a digital library which can be accessed online: <http://glccollege.digitallibrary.co.in/>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

To walk with the pace of the IT sector development, G. L. Choudhury College also keeps on modernizing its IT facilities to the latest versions. The college has provided a desktop to each of the departments for the smooth conduct of the departmental and academic activities as needed and to keep the records in digital format. Along with the Desktops two printers have been provided to the six departments for the fulfillment of less quantity of printing works. When the departments require large number of printing works, it is got printed in the office where in there is a heavy duty Printing cum Xerox Machine.

In the office of the principal, there're six numbers of Desk tops with LAN and Wi- Fi

connectivity by the BSNL optical Fiber with the data transfer rate of 50 mbps. In the office and other computers of the college have almost up to date versions of operating system and most of the computers having the Windows 10 operating system. At the same time, all the PCs are loaded with latest and sophisticated Antivirus for Cyber security and the Anti-virus software is updated before expiry. The older computers of the college fitted with the optical HDDs are replaced by **SSDs** and by doing this the old versioned PCs are made faster in speed. For online cyber security purposes, the **antivirus** is always kept **updated** to the latest version.

G. L. Choudhury college has **Online Admission** portal (<https://glconline.co.in/>) powered by SS technology, Guwahati which is used to make all kinds of Admission through this Portal. On the other hand the College Library has also a separate portal (<http://glccollege.digitallibrary.co.in/>) to serve its **Digital Library** part. In the library, SOUL 2.0 has been updated to SOUL 3.0 software.

The college has Six ICT enabled classrooms out of which one is Smart classroom cum seminar hall with an interactive panel

Initially the college has been provided with dial-up internet connections which are replaced by BSNL broadband connections and presently the broadband connections were updated to BSNL FTTH connections. Presently, there are **two FTTH connections** available on the campus of **>50 mbps** Internet speed. Besides, the office of the IQAC of the college has been provided with the Airtel xtreme Fiber connection of **40 mbps plan** internet speed.

Along with the updation of the IT facilities, the college is sensitive in disposing the e-wastes of the college which have been sold out to some official vendors

The college has been provided with a **dynamic website**.(<https://glcc.ac.in/>)

In dynamic websites, the college has the right to modify and upload data on its own. The college has been using it to display all kinds of information regarding academic, administrative and financial activities. The personal profile of the faculty members and the departmental profile have been managed by the prescribed college official. Besides, whole campus of the college is under the surveillance of CCTV cameras which are monitored by the Principal and her officials directly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 36.34

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 38

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student’s usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 14.13

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
6.51661	5.31573	10.19714	5.01637	5.47436

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 80.87

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1147	939	1015	497	794

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 12.06

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
205	450	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.69

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
92	29	30	6	66

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
332	186	187	175	198

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.7

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	4	0	0	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	0	2	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

G. L. Choudhury College has a registered Alumni Association (<https://glcc.ac.in/wp-content/uploads/2022/08/Alumni-Registration.pdf>) which has been in existence since 13th November-2014 in a rather informal way till July 2022 and it has been registered under societies act XXI of 1860 on 3rd August 2022 which has an Office provided by the college in the 1st floor of the Indoor Stadium. The College authority and IQAC of the college has a close relation with the Association and for taking any kind of collective decision and on performing activities related to the improvement of the overall atmosphere of the college. The Association was formed with the following objectives:

- To share knowledge, experiences, views and opportunities amongst Alumni themselves
- To provide leadership as mentors & role-models, promote project & placement opportunities and encourage excellence through sponsorship of prizes and awards.
- To contribute to Institution's efforts towards social causes and building infrastructure.

To fulfill these objectives, the Alumni Association of the college has been taking the initiative to arrange General and Executive meetings and to guide them and to keep them on track the convener of Alumni cell of the college is always kept in touch . As per the decisions of the Association, there can be found action part. Besides, in the departmental level also there has been an arranged Departmental alumni meet in which the Alumni have got chance to meet their seniors and juniors and can get the opportunity to assess the progress of the Department in the Academic aspects comparing to the time of their studies in the department. By arranging departmental Alumni meet, the departments of the college keep track of their outgoing students and try to record their progression and occupation

Feedback from the Alumni is collected by the college through IQAC and Alumni Cell every Academic year. Earlier it was taken manually but from the academic year 2021-22 onwards it has been taken online. Feedback from the Alumni helps the college to work on different lapses marked by them. Besides, the Alumni participate in different events of the College on regular basis and they cooperate in overall aspects of the college.

Some of the Alumni of the college have extended financial Help in the construction of the Science Block of the college. To name a few of them are:

- 1.Mrs. Sabita Debnath
- 2.Sayad Dilip Hussain
- 3.Aynal Hoque

A sum of Rs 80000(Eighty Thousand Only) is donated by them for the development of the college.

Besides a few Alumni named Saniara Parbin, Jyotsnawara Begum have been providing their service as the instructors of the certificate course of **Cutting and Sewing, Embroidery, and Art and Craft**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

As per the vision of the college, it has been providing a tireless service to the students' community of the college **irrespective of gender, caste, creed and religion along with which it has been made Higher Education accessible** to the downgraded and deprived sections of society. The college has the mission to enable its students and make them valuable noble human resources through the provision of quality and value-based education. To fulfill the mission of the college and to provide favourable cum elevated teaching-learning along with a mission of up gradation of the facilities to fulfill the demand of the mass students of the campus, the college offers undergraduate programs in Science, from the Academic Session 2021-22. Since the majority of students belong to poor families, maximum of the admitted students of the college are covered by the fee waiver scheme recently launched by Govt. of Assam Besides, with a view to the community service and for catering PG Programmes, the college is providing PG programmes on English, Assamese, Political Science, Education and Economics by the study Centre of Krishna Kanta Handique State Open University (KKHSOU) of the college.

The Governance of G. L. Choudhury College and its mechanism are guided by its Governing body including representatives from the different stakeholders of the Institution. The structure of the Governing body is guided by the State Government which is headed by a President, who is an educationist and the Principal is the Executive Head of the Institution and manages/ governs the different issues of both Academic and Non-academic aspects of the college. As per the instructions of the Government of the formation of GB, it also comprises two teacher representatives and one representative of non-teaching staff and two Guardian representatives and the Librarian of the college. They actively participate and deliberate their views in the meeting for taking fair decisions. Two University nominees are also appointed as members of the GB. Moreover, the local MLA is appointed as a special invitee of the Governing Body.

Besides being the Executive Head of the Institution and the Principal manages/ governs the different issues of both Academic and Non-academic aspects of the college yet in this regard, the Principal usually follow the Principle of decentralization of power in implementing different affairs of the college. For example, the Principal always consults and has a discussion with the Teachers' Unit, Non-Teaching Unit, IQAC, Students' Union, etc. while she requires taking some decisions in the matters of the institution.

For the functioning of different matters of the college, the Principal constitutes various committees like the Planning Board, Construction Committee, Purchasing Committee, Admission Committee, Examination Committee, Academic Committee, Library Committee, formation of IQAC and its different Cells , RUSA Committee, etc. In these committees basically Teaching, Non- teaching staff are the members of such committees and cell. Students' Union Members are also included in various committees where it is applicable

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The perspective plan of G. L. Choudhury College is effectively deployed by the institutional body i.e. Governing Body (GB) and it is effective and efficient as visible from the policies it has made:

The principal of the college has already formed a planning Committee which has drawn a sketch of the 15 years IDP (Institutional Development plan) and all kinds of present Academic and infrastructural setup is done as per the IDP keeping in view the NEP 2020.

The administrative set up of the college consists of Governing body (GB), the Principal, the employees and the students. Though GB of the college played the acting role in implementing different affairs of the college yet in most of the matters of administration and the matters related to service rules, promotions, and recruitments etc. have been strictly followed by the order of the Director of Higher Education (DHE) and Department of Education, Govt. of Assam. On the other hand, in the Academic affairs of the college both the GB and the Principal keep in touch with the affiliating University i.e. Gauhati University. In this regard the affiliating University looks into all academic matters like curriculum designing, registration, examination, affiliation etc.

In the matters of decisions making, the GB of the college plays the ultimate and crucial role which is constituted as per the instruction of the Government wherein there has been the representatives from the affiliating University, Teaching and Non-staff, Library, and Parents and the local MLA is also included in the GB as special invitee. The character of inclusiveness of the representatives from the different strata in the GB helps the principal to run the institution conveniently.

At the same time being the Secretary of the GB, the principal plays a pivotal role in the matters of the general administration, academic affairs, finance, recruitments of the Institution and he also keeps a co-ordination in between the institution with the Director of Higher Education, Department of Education, Govt of Assam and its affiliating University. Besides, the principal has been extended co-operation by the Teaching and Non-Teaching staff, different committees or cells and the Student Council of the college

The Academic council/ Committee consists of all the HoDs as the members which is headed by the Principal who convenes meetings for effective planning, execution and review of teaching-learning process, examination and results etc.

The IQAC of the college works for the quality sustenance of the institution which also plays a major role in monitoring the internal quality in almost all the aspects of the institution. IQAC also provides its service as guide to the different cells or different committees in need and works as catalyst to improve quality part of the college.

There is a Project Monitoring Unit (PMU) of RUSA in the college which observes all kinds of progress of the RUSA funded project/ Scheme implemented in the institution. All kinds of financial transaction have been done by the principal under the system of PFMS.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above	
File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

- *G. L. Choudhury College has a Performance Appraisal system*

The President of GB is the ultimate approver of the performance Appraisal system. Indeed, the principal is the record keeping authority of the college and he is entrusted with the responsibilities to keep the performance records of the faculties and in the matters of the CAS promotion and the report has been submitted confidentially to the Higher authority.

Besides, Annual Performance Indicators (API) records have been verified by the IQAC coordinator which has been submitted to the Subject Experts nominated by the affiliating university in the meet of screening committee of a particular faculty member.

In this regard, the IQAC is assigned with the charge to measure and verify the activities and due to be promoted to the higher stages under Carrier Advancement Scheme (CAS).

Academic and Administrative Audit (AAA) is initiated by IQAC in order to rectify the methods of teaching- learning of the institution and at the same time to encourage the teachers for their own improvement.

- ***Welfare measures for teaching and non-teaching staff of G. L. Choudhury College***

The College authority has always been trying to provide a convenient workplace for the faculty members as well as other officials of the college. In this regard, the college authority and the principal has been trying to provide all kinds Government facilities to the faculties and the officials and other workers. Some of the facilities and welfare measures implemented in the college are as follows:

Leaves for Teachers and Employees:

- For attending the Academic upliftment programmes like OP, RC, FDP, FIP, Ph D Seminar, Conference, Workshop and any other Academic activities etc. Leave has been granted
- Casual, Earned and Medical Leaves are also granted to all staff.
- Maternity leave and Child Care Leave has been provided to the Female faculty members
- Duty Leave has been granted to the faculty members and the office staff for performing official Duty, Government duty and examination duty in other institutions.

Different Facilities:

- House rent allowance, Group Insurance and NPS to regular faculty member and the regular officials of the college as per Govt. rules
- Facilities for games and sports for all employees
- Provisional Pay Revision for Contractual teachers and non-teaching employees
- College Canteen facility for all employees
- Safe drinking water facility,
- Departmental Rooms
- Department Library,
- Free Wi-Fi facility
- Parking space for vehicles of employees
- Library facility for all faculty members with permission of borrowing books and e-contents.
- Daily Allowance for teacher-in-charge accompanying students in off campus educational trips.
- Travelling Allowance is given to the faculties and the employees for Academic and official work purposes
- Incentive and remuneration to the faculty members and the employees who renders extra services in favour of the college like taking in-charge of conducting examinations, invigilation duty etc

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 38.89

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
43	0	0	20	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 38.89

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	27	9	1	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

G. L. Choudhury College follows a systematic and planned financial management system for generation of its fund and at the same time it follows a systematic way to utilize the fund it has generated from different sources. Usually it has generated its fund by students' admission fees in the developmental head, surplus Examination Centre Fees from the students of other private institutions who

uses the Centre to conduct their final examinations , Admission fees collected from the boarders of the Girls’ hostel, RUSA, State Government and public Donation especially for the specific construction of the institution etc.

The college authority also follows a systematic method to utilize its fund. The general expenditure of the college has been done under the jurisdiction of the principal and in the matters of purchasing of different major items Purchasing committee under principal takes the responsibility and in the matters of construction of the institution, the authority forms Construction committee. For the implementation of the RUSA funded project, there is a PMU(Project Monitoring Unit). All these committees have a keen observation on the proper utilization of fund and the true implementation of the project in the college and report to the Principal .

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of G. L. Choudhury College has been playing a major role for the improvement of the quality academic aspects of the college. At the same time, it has been playing its role for institutionalizing all the quality assurance strategies and processes. Some of the important IQAC initiatives are:

- It organises different seminars, workshops, lecture Programmes for dissemination of knowledge and innovative ideas for the teachers, students and for the benefit of the Non-teaching staff.
- Inspires the departments for more extension activities
- IQAC cooperates actively preparing Academic Calendar and preparing Master Routine of the college,
- On the regular basis IQAC observes and check different departmental paper works class diaries and teaching plans, Mentoring documents, register updation etc and put forward its suggestions
- Regarding the matters of drop down students and slow learners , IQAC always remain consultation with the departmental faculties and effort has been made conducting special or remedial classes etc
- Introduction of Add on courses, value added or skill developmental Add on certificate courses are initiated by IQAC

- Extension activities like field trip, survey, project are encouraged by IQAC
- IQAC scrutinize the CAS promotional documents of the faculty members before placing in the DPC (Departmental Promotion Committee) in the matters of CAS promotion
- Under IQAC, there has been arranged orientation programme for the newly admitted students to make them aware about the programme they are going to study, at the same time they are made aware of the code of conduct of the college.
- For the usage of the library and facilities provided by the college library, that has been made aware to the students by organizing meeting through library committee.
- IQAC initiate for the publication of the research papers of the faculty members by publishing it in the form of hard or in soft copies. In this regard, it may worth mentioning that the college has two platform of writing in the hard journal and one soft or e-journal is there.
- Career counseling cell under IQAC, has been conducting career counseling session so that the students can get the opportunity to go for different way of livelihood.
- IQAC encourages the Career Counseling Cell to display different information in the career counseling office notice board regarding career opportunities in the present day context.
- IQAC regularly reviews the activities and records of the different cells and committees and put forwarded its suggestions
- During the Covid period, the IQAC suggested the faculty members to attend the classes through online mode like Google classroom, zoom meet and suggested the faculty members to keep contact with the students by opening Whats app groups

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

In the matters regarding the promotion of the gender equity, G.L. Choudhury College has been giving utmost priority to create a safe and women friendly atmosphere.

Women's Cell and Anti women Harassment Cell and Anti-Ragging Cell

- The college has a Women's Cell under IQAC which has been arranging different programmes on the issues of the women especially on women's rights, equity, women's hygiene, health and etc. and has been initiating different programmes for women empowerment. By this programmes different measures have been undertaken for the women employees and the girl students of the college. **Women's Cell** is also actively functional in organising gender awareness talks and events
- Anti women Harassment Cell under IQAC is another cell which has been formed, keeping in view the guide lines from the perspectives of the legal issues regarding against sexual harassment of the women. The cell of the college is in the charge of receiving *complaints of sexual harassment, conducting impartial inquiries, and recommending necessary actions*. It also organises awareness programme on anti women harassment and different women issues.
- The college has another cell under IQAC i.e. **Anti-ragging Cell** which is responsible for the settlement of any kind of issues regarding ragging and arranges programmes on Anti-Ragging and deals with the complaints on any kind of ragging-based incident in the campus.

Concern for Health hygiene and Leave facilities and other facilities for women:

- The College management has a serious concern for the women hygiene and tin the issues of health matters for both women faculties and employees, especially during the *pre* and *post-delivery* phases. The college management follows to the **Maternity and Child Care Leave** provisions as per the *Government of Assam Rule* and the authority grants leave to the women employees of the college after this Government provisions.
- Going to cater women centric facilities, the college has provided a well-equipped girls' common room with separate washroom, dressing table, Sanitary napkin Vending Machine and multiple toilets and the lavatory is provided with sanitary pad disposal bins the same facilities are there in the girls hostel also.

Security Arrangement:

For the security purpose, the college has Day and Night Security Guards which has ensured a safety and secured atmosphere for the students and the girls' hostel boarders. Besides, to ensure a secure environment, the entire college campus is under **CCTV**

Surveillance.

Training programmes and Vocational certificate courses:

Keeping in view the self-employability, the college authority has introduced some value added/skill developmental Add on certificate courses have been introduced in which maximum of the enrolled students are girls. These courses consist of **Cutting and Sewing, Embroidery; Make up, Art and Craft, Traditional food items of Bodos, Traditional Assamese food**

G. L. Choudhury College is firmly committed to the issue of gender equity and its promotion and to sensitise the issue of gender equity the administration has been inspiring the related cells of the college and in this regard the women cell of the college has been playing an active role along with IQAC

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

G. L. Choudhury College has been initiating a major role to provide an inclusive environment in the campus. The authority, IQAC, its different cells and different Departments have been organizing different programmes to enhance the cultural integration, acceptance of linguistic diversity, to make familiar with regional variations, to increase the communal unity amongst the mass community and to create a tendency to work together or unitedly to create an identity of one nation or one Indian

Celebrations of different Cultural events or significant days of the year:

G. L. Choudhury College has been observing different culture related occasions, festivals or events in the college campus and by doing this, the institution embraces cultural diversity by organizing various cultural events -

- In this regard college has been observing *Saraswati Puja* in which all kinds of communities of students participated irrespective of caste and creed or religion.
- In the same way in *Fateha- E- dewaj Daham* another religious festival of the Islam is also celebrated wherein the students participated irrespective of caste and creed or religion.
- *The Cultural rallies* organised by the college also reflect the message of unity in diversity. These are the plate form in the college by which the students can understand divergent knowledge of

culture from one to another

- The College celebrates Rashtriya Ekta Divas in order to salute Sardar Ballav Bhai Patel on 31st October every year to give the message that we are living in one nation

Equal Access to Education:

G. L. Choudhury College, has been providing an equal advantage of education irrespective of socio economic status of the students. As per the guidelines of the government, the deserved students can avail all **financial aid and scholarships** facilities. The institute also assures providing equal education to all the students get admitted from all backgrounds, irrespective of their socioeconomic status and it has been ensured that no deserved student is left out from getting education only for financial constraints.

Awareness campaign, Workshops and Seminars for sensitization:

The college has been organizing Sensitization programme in the form of awareness campaign, workshops and seminars which are conducted to raise awareness about the importance of tolerance, inclusivity, social harmony and institutional responsibility. Such type of programmes aim to sensitize students, employees and community people to respect each other and teach them to work in diversity

Attachment with the local community:

Different stake holders of the college feel the need of a kind of attachment in order to know real challenges of people at the same time, the students can learn about the realities of different socioeconomic backgrounds and cultures in the real sense. In this regard the college authority through different committees and cells keep a contact with the local community/people through some community outreach programme.

Constitutional obligations, values, rights, duties, and responsibilities:

Different national and international days have been observed by the college in order to realize or to evoke the sense of constitutional responsibilities of the citizen which have been taught through these programmes

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-I

Transparent admission policy

Objective of the practice:

Every year the college receives a lot of applications to seek admission to various programmes that the college runs. It is impossible for the college to entertain each and every candidate seeking admission to the college. Demand for seats are always higher than available seats. So, there comes the need of selection of candidates for various programmes. Till date, the college has been following a very clear and transparent admission policy so that there cannot be any dispute regarding admission process and the candidates are admitted purely on merit basis.

The Context of the practice:

The college has to keep in mind the following things in adopting an admission policy:

- (a) The college is centrally located, where diverse communities and groups of people reside
- (b) In most cases demand for seats is much higher than available seats.

- (c) A large number of candidates represent economically backward classes.
- (d) There is a constant pressure of the local people since most of the candidates belong to the nearby locality.
- (e) To encourage quality education, the college has been following a very clear and transparent admission policy on the basis of merit.

The Practice:

The prospectus clearly states the admission policy of the college. Students are enrolled purely on merit basis. As per the govt. rule seats are reserved for SC, ST, OBC and physically challenged students. Here also, merit is the only followed rule. Apart from these, principal has the discretion to enroll a few more students on the basis of some outstanding performance shown in the field of sports, music and other such fields. The college authority constitutes an Admission Committee consisting of staff members and this committee is bestowed with the responsibility of completing the entire admission process. The Admission Committee declares the list of selected candidates in order of merit, showing the marks they secure in 10+2 examinations along with a waiting list. In this way the whole process of admission is made transparent.

Evidence of Success

The clarity and transparency maintained in the Admission Process has brought about some success in respect of achieving the desired goal. The college has succeeded in avoiding all kinds of controversies and disputes in the admission process. Secondly, the admission committee of the college is hardly pressurised by individuals seeking admission to the college. The admission process has been hailed by one and all.

Problems Encountered and Resources Required

The problems faced by the admission committee in adopting a clear cut admission process in the college are:

- (a) The college has to face tremendous pressure from different corners to accommodate more students

than it can actually accommodate due to its convenient location.

(b) A large number of local students pass out 10+2 Examinations every year from this locality, and they expect admission to Degree level in this college. Ultimately these students put pressure to the college authority to increase number of seats in the B.A. level.

There comes the need for more classrooms and more teachers which is not available in the college.

The college has never compromised in respect of merit, and therefore, the college has never deviated from its stated policy as regards admission process.

BEST PRACTICE-2:

Title of the Practice:

Transparent examination system

Objective of the Practice:

- To assess and enhance the existing examination system and bring out qualitative changes in the overall academic environment of the college.
- To monitor the overall performance of students and teachers.

The Context:

Since teaching, learning and evaluation being the integral part of teaching learning process, the examination system needs to be transparent and clean for quality enhancement of students.

The Practice:

Every year the principal of the college constitute the Examination Board for smooth conduct of internal

and external examinations along with recording the performances of students. Final Semester examinations are held according to the programmes declared by Gauhati University (GU) in advance. For each semester examination one supervising officer is appointed by GU to monitor the entire examination process of the said examination. Instructions on question paper collection, answer scripts sending, evaluation zones are

followed according to the prescribed norm of the GU authority. Internal Examinations like units tests, test examinations are held according to the programmes mentioned in the academic calendar of college. Head of the Departments are notified by the Examination

Board to submit set question papers at least 10 days before the commencement of the examination. For every 25 students one invigilator is allotted. High point of our practice is that someone found to adopt unfair means in the examination is expelled straightway.

Evaluation of answer scripts of the internal examinations are done by the concerned subject teachers within a stipulated time. Results are declared by the Examination Board immediately after submission of mark sheets by the teachers. Result sheets along with marks obtained

are hanged in the notice boards for the convenient of the students. Students not appearing in their concerned internal examinations are never allowed to appear in their final examinations.

Evidence of Success:

It has been observed that students' attendances in the examinations have become encouraging. Due to strictness and discipline maintained in the examination process the academic atmosphere the college has remained congenial. Students are compelled to become more learners centric. Progression of students from UG to PG has increased to a great extent Confidence writ large on the students due to this continuous healthy practice.

Problems Encountered and Resources Required:

Sometimes the whole staff including the administrative head has to engage in some examination related work where no. of students is maximum. Bringing the packets of question papers every day from the police station before commencement of the examination and sending the answer scripts to its assigned address in a sealed packet on the same day is very challenging. Human resources as well as monetary resources are required for smooth conduct of different examinations held in a year.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Performance in Fostering an Inclusive Learning Environment and Promoting Social Equity

G.L. Choudhury College, Barpeta Road, has been a premier Higher Educational Institution of greater Barpeta Road which has committed to disseminate knowledge amongst the students of said area in particular and other parts of the country as a whole. The institution has been fostering teaching learning as per the vision and the mission of the college. The college has ensured to give a quality education amongst the mass students irrespective of caste, creed, race or religion. The college has been providing a learning environment keeping in view the unity in diversity because every year the college bears lots of students from different caste creed, race or religion. This is one of the distinctive areas of the institution which has promoted the institution to an ideal one amongst the other HEIs of the Barpeta District.

Inclusive Admission process:

Inclusive admission process is one of the key features of the college. Though the college is situated in the heart of the commercial town yet it basically fulfills the need of higher education of its nearby places and consequently students are happen to come from the diverse community and they are basically from the down trodden or lower middle class background.

Inclusive Outreach programme:

G. L. Choudhury College, on some special occasions arranged some outreach programmes as an Institutional Social Responsibility in its nearby places and by these programmes students of those areas are being motivated for the higher education for the well-being of that particular community

The nature of inclusivity in the admission and outreach programme that helps the college significantly in enrolling students from multi-level community of the nearby out skirt areas of the college which helps to create a diversity in the college, at the same time it has fueled with higher education to the disadvantaged or downtrodden class .

Provision of financial support, free ship in admission and other scholarships:

The college administration devotes its hundred percent to provide all kinds of facilities from the end of the government or the college authority. These facilities can avail when they are studying in a particular programme. During the time of admission or in the initial orientation programme, there have been conducted an **Orientation Programme** before the commencement of the regular classes. The students become aware of the different financial facilities or support given to them from various category. In this regard the authority also keeps no room without informing the provided facilities. At the very outset of the admission processes, the students are let know about the terms and condition of free ship admission provided by the Government or from the college authority. For the last five years, the college has supported thousands of students to get the benefit of free ship in admission and have got other scholarships the provision of free ship in admission and provision of the scholarships indirectly helps the institution to reduce the rate of dropout students.

Equal Learning facilities for all the students:

In implementing different students' friendly facilities and resources or to open it for the students, the college authority is always proved to be the inspiring agent. In this regard the administration keeps no discrimination. To give equal facilities, is its topmost interest. In this regard it ensures that students, irrespective of their communal, religious, social, cultural or linguistic identity, have the same access to libraries, laboratories, and all other infrastructural facilities as their counterparts from privileged backgrounds. To facilitate the non- privileged students, the authority has set Computer Laboratory, digital Library, e- learning facilities etc. These facilities are provided in order to ensure a favourable learning atmosphere in the college campus.

Concern for the social responsibility

G. L. Choudhury College has been positively and actively engaged with the local community and it has taken up different agenda of community upliftment. In this regard, the college has adopted a nearby

village to foster different awareness or outreach programmes to sensitise its students about the societal responsibilities and to encourage them to participate in the community service. To perform such community service related activities, the college has already tied up with some voluntary non-government organizations of the locality. By doing this, the institution has been extending its holistic inputs of social responsibilities to the students which will help them implant the sense of social responsibility while they are in the tender age.

Concern for comprehensive teaching-learning process:

G. L. Choudhury College has adopted comprehensive teaching learning practices in order to extend it to the diverse learning needs of students. In this regard, the faculty members are inspired by the authority to adopt innovative methods of teaching in the class room and outside the classroom so that the attraction of the students grows to the wider extent. At this juncture in the departmental level and cell or committee level, there have been organised departmental seminars, lecture programmes, training programmes, Faculty development programmes etc for the faculty members so that they can improve their art of teaching in the classroom and in the extension activities. As a result, there comes the sense of inclusivity in teaching learning process which indirectly helps the students from all background.

Conclusion:

In order to promote the social equity and quality education, G. L. Choudhury College has been providing a comprehensive learning environment which has benefitted the students from various castes, creeds, communities, religions or the students from various back ground. By doing this the college has not only increase its reputation on Academic performance but also directly or indirectly it has contributed significantly to the development of the nation or for the social upliftment. With the pace of time and with the changing scenario of the Higher education, the institute has been trying to work on more unexplored field of education suitable for future life and livelihood of the students imparting their moral and ethical values that will guide them to be responsible and accountable citizens of the world.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

In the First Cycle of NAAC A&A, some suggestions and recommendations were given to G. L. Choudhury College, Barpeta Road by the NAAC Peer Team some which are as follows which have been materialised :

- Need to introduce Additional UG, PG and Job oriented Courses
- Institution should organise National/ State level Seminars/ Conferences/ workshops
- College should inculcate research culture among its teachers and encourage them to pursue research projects and publish quality papers
- Strengthening of IQAC to reinforce quality initiatives
- Up gradation of Library facilities
- Career Guidance and placement cell required
- Language lab to be established

Working on these recommendations, the college has newly introduced UG Science from the academic session 2021-22. The college has constructed a Science Block consisting of Four laboratories and Seven Class rooms. At the same time Govt of Assam has sanctioned 15 teaching and Five nos of non-teaching staff for Science Steam

The college under the initiative of its IQAC has organised one National Seminar, Seven nos of Workshops, one FDP, two nos of training programmes and four nos of Lecture programmes have been organised during 2018-2023

During 2018-2023, 49 Nos of Research Papers were published in the UGC care listed and peer reviewed Journals and total 112 Nos of papers were published in different books and local journals

The central Library of the college has been running by the new version of soul i.e. SOUL 3.0 and it has been digitized.

The college has a career counseling Cell, within its own office room.

The college authority has been putting its effort to provide language lab facility to the students attaching it with the computer Laboratory.

Under RUSA 2.0 the college received Rs 2 Core which has been spent in constructing a G+1 Building and four class rooms on the third floor of the existing academic block

The college has been providing UG Arts and PG programmes on English, Assamese, Political Science, Education, and Economics through KKHSOU

The College has undertaken a Green and Energy Audit for the 2021-22 session

In the Academic and Administrative Audit 2022-23, the college has been awarded **B+ Grade**

Concluding Remarks :

G. L Choudhury College, Barpeta Road is the only HEI in the locality which is dedicated to provide its service by contributing contemporary Higher education amongst the aspirant students of the local society and students of our great nation as a whole. The college has come across 34 years from the day of its inception and it has miles to go in future showing a promising future to the students of greater Barpeta road and its locality. In this journey so many people from Barpeta road and its locality had already contributed directly and many indirectly for becoming the present state of the college and in near future also people will come forward for the upliftment of the institution. In this regard, G. L. Choudhury College fraternity always oblige to them who have become the companion of its 34 years of journey. Besides, all the college family members deserve for obligation for their relentless help in the preparation of the present Self Study Report (SSR).

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>580</td> <td>597</td> <td>486</td> <td>348</td> <td>357</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>580</td> <td>597</td> <td>480</td> <td>348</td> <td>357</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>580</td> <td>597</td> <td>486</td> <td>348</td> <td>357</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>580</td> <td>597</td> <td>480</td> <td>348</td> <td>357</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	580	597	486	348	357	2022-23	2021-22	2020-21	2019-20	2018-19	580	597	480	348	357	2022-23	2021-22	2020-21	2019-20	2018-19	580	597	486	348	357	2022-23	2021-22	2020-21	2019-20	2018-19	580	597	480	348	357
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2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>179</td> <td>160</td> <td>182</td> <td>260</td> <td>193</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>193</td> <td>260</td> <td>182</td> <td>154</td> <td>176</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	179	160	182	260	193	2022-23	2021-22	2020-21	2019-20	2018-19	193	260	182	154	176	2022-23	2021-22	2020-21	2019-20	2018-19															
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179	160	182	260	193

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
193	260	182	154	176

2.4.2 **Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
33	26	26	17	17

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	17	17

Remark : Input edited as per supporting documents

3.3.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
44	45	8	15	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
35	31	4	0	0

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20.20646	22.43335	33.60529	11.34401	15.33181

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10.70220	13.55646	26.38667	8.49903	11.95318

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21.56500	14.62195	23.59404	16.00107	23.99605

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6.51661	5.31573	10.19714	5.01637	5.47436

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
45	0	0	20	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
43	0	0	20	0

7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**

- 2. **Energy audit**
- 3. **Clean and green campus initiatives**
- 4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : Input edited as per supporting documents

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count):</p> <p>Answer before DVV Verification : 42</p> <p>Answer after DVV Verification : 44</p>